COVID-19 Operations Written Report for Connecting Waters Charter School

<table>
<thead>
<tr>
<th>Local Educational Agency (LEA) Name</th>
<th>Contact Name and Title</th>
<th>Email and Phone</th>
<th>Date of Adoption</th>
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</thead>
<tbody>
<tr>
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<td>06/15/2020</td>
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Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

In response to the COVID-19 emergency, Connecting Waters Charter School (CW) announced a Physical Closure of its Resource Center on March 18, 2020 and transitioned classes offered at the Resource Centers to distance learning online via the Moodle Learning Management System (LMS). Connecting Waters is a non-classroom based charter offering independent study with optional online and Resource Center classes. Less than 5% of our student population attended classes at our Resource Center. All online and independent study instruction continued without interruption.

The following actions were taken by CW in response to the COVID crisis:

- Resource Center was closed on March 18, 2020. Families were notified via schoolwide Listserve communication system.
- All families with students participating in Resource Center classes were notified by CW that teachers would contact each student with information regarding continuing education through the closure.
- CW provided families information regarding existing online content with links to appropriate grade level lessons and enrichment activities.
- Teachers (aka: Education Specialists or ESs) were instructed to contact all students and families the week of March 23rd to discuss independent study meetings being online via Zoom for the safety of staff and students and in response to Shelter in Place orders.
- Students who had not already been issued a Chromebook were issued Chromebook devices and were shipped to the student if needed.
- ESs informed students of opportunities to improve grades by making up missed assignments, redoing assignments for a higher grade as well as the option of doing additional work for extra-credit.
- A COVID19 Resource Page was developed and shared with staff and families which includes on-going updates, procedures for online family check-ins and student oversight by ES, procedures for safe book returns and material checkout, digital instructional
resources for students and parents, emotional support resources, state and local assessment updates, and information on how to obtain a meal if needed.

- IEP meetings and Special Education Services continued online.

Major impacts on students and families:

Since CW is a non-classroom based charter, the majority of our services were already set up for distance learning. Non-classroom based charters did not qualify for full closures, and since the Resource Center is an optional support to our students, most students were not affected by the Physical Closure of the center. The major change impacting students was the need to meet their ES (teacher) online versus in person. ESs had to be creative in finding ways to review the students’ work online if students were not using digital curriculum. Otherwise, learning continued uninterrupted.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Connecting Waters has continued to provide English Language learners and low-income students with targeted instruction and support services to ensure that these students are meeting and exceeding the state standards uninterrupted. English Learners at Connecting Waters experienced no interruption in their Designated English Language Development instruction. Technology devices and materials specifically designed to assist our English Language Learners and low-income students had already been provided and made available to our students, and students were already attending support classes online prior to the COVID crisis.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

CWCS teachers (ESs) have delivered high-quality distance learning opportunities to each of their students throughout the year, prior to the COVID crisis by maintaining personal and individualized contact with each child and providing a comprehensive and personalized learning experience, which continued after the COVID crisis. ESs document their students’ assignments and learning through Assignment Work Records in the Student Information System after reviewing the student work both online as well as the pen and paper assignments students have completed. ESs are effectively utilizing Zoom Conferencing to complete their Learning Record Meetings.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Per AB 354 Ed Code Section 47613.5 and the CDE School and Child and Adult Day Care Meals COVID-19 Guidance for K-12 Schools published on March 17, 2020, non-classroom-based charter schools must provide each needy pupil with one nutritionally adequate meal for each day that the pupil is scheduled for educational activities, lasting two or more hours at a school site, resource center, meeting space, or other satellite facility operated by the charter school. Since CWCS closed its optional Resource Center, the state meal mandate does not apply. However, CWCS notified families they could contact the Resource Center and make safe arrangements for a breakfast meal kit to be
brought out to those requesting a meal. Additionally, CWCS posted resources for families where they can pick up "grab and go" meals at nearby participating districts. Families were also notified how they can apply for Pandemic EBT.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

| Connecting Waters is a non-classroom based charter school servicing independent study students. Parents innately have students at home with them to supervise learning during the regular school day as part of their agreement to enroll in a non-classroom based charter school. No additional childcare was provided. |